



INSTITUT D'ENSEIGNEMENT SUPÉRIEUR DE RUHENGERI

B.P. 155, Ruhengeri, Rwanda

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COMMUNIQUE

On Friday, 3rd February 2017, an ordinary Executive Council meeting chaired by Fr Dr HAGENIMANA Fabien, the Rector of INES–RUHENGERI, convened in Master's room and took the following decisions:

1. The 8th graduation ceremony is scheduled for Thursday, 23rd February 2017 and the theme is "*Innovation for sustainable development*". The following are the deadlines to be respected by all the people involved in the preparations, including the graduation candidates:

7/2/ 2017	Last day for defense of the dissertations,
8/2/ 2017	Lists of graduands submitted by HoDs by 2 pm,
9/2/ 2017	Academic Senate to approve the graduands lists
10/2/ 2017	BoDs meeting to confirm the list of graduands
11/2/ 2017	Submission of photos, complete the individual files
11-18/2/2017	Signature of degrees by students, VRAC and Rector
20-22/2/2017	Withdrawal of gowns
24/2-18/3/2017	All gowns brought back

NB: The students who will defend and fail to correct the final copy will not be on the graduation list.

2. The March intake for academic year 2016-2017 will start on 13th March 2017.

Accredited by Ministerial Order N° 005/2010/Mineduc of 16 June 2010

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3. The staff in retirement will be offered the certificate of honor on graduation ceremony.
4. The customer service at INES-RUHENGERI has to be improved specially for week-end program students,
5. From 6th to 10th February 2017, INES will host training on SEALAN training with participants from EALAN members;
6. With the aim to strengthen the quality of education, INES academic staff is asked to use available opportunities to enroll in PhD programs.
7. The respect of deadlines is an obligation for INES staff. Serious measures shall be taken against those who fail to comply.
8. In their daily activities, INES must keep well all INES assets and assume responsibility in case of theft or loss. The security guards are requested to be more vigilant at the gates.
9. Wearing badges for INES staff is compulsory whenever at work, for identification.

Done at Musanze, on 3rd February 2017

Rev. Fr Dr Fabien HAGENIMANA

Rector



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