

**ERASMUS+ KA171 2022 PROJECT**  
**THE ACADEMIC YEAR 2023-2024**  
**STAFF TRAINING MOBILITY ANNOUNCEMENT**  
**PROJECT NO: 2022-1-TR01-KA171-HED-000069220**  
**ANNOUNCEMENT DATE: 02.06.2023**

This is an application announcement for lecturing mobility carried out by our University with institutions in partner countries other than the European Union member countries included in the Erasmus+ Program. KA171 ICM projects, which enable student and staff mobility with countries around the world other than the member countries of the European Union, are mobility projects carried out on a department or faculty basis, projected every year, and also known as "International Credit Mobility."

### **1. DEFINITIONS**

-Staff Training Mobility; It is the field of activity that allows a staff member working in higher education institutions to get seminars and/or changes the experiences at the contracted higher education institution in partner countries.

- The duration of the activity for staff training mobility is at least five consecutive days excluding travel.

- In the Staff Mobility for Training - Mobility Agreement, the teaching program must be specified on a day-by-day basis.

### **2. APPLICATIONS**

Applications will be made with the submission of the required documents to the International Relations Unit of INES Ruhengeri.

- Required Documents;

Application Form  
Language Score (if any)  
CV and Motivation Letter

### **3. EVALUATION AND SELECTION**

Since the KA171 program is carried out on a departmental basis, only the relevant department staff can apply for the specified quotas. Selection and placement among the applicants will be based on the total success score, considering the following evaluation criteria. All personnel placed within the quotas will be supported with grants (individual support + travel support). If the total success score is equal, the staff with more years of service at INES Ruhengeri will be prioritized.

#### ***Evaluation Criteria***

3. 1. Base score: + 30

3. 2. Foreign language score: Foreign language score x 0,20 (added to the base score)

(not an obstacle to application, but those who do not have a foreign language score cannot score points from this criterion)

**3.3. Status of benefiting from Erasmus+ Staff Mobility Program:**

10 points are added to the base score of the candidate who benefits from the Erasmus+ Staff Mobility Program for the first time. +10 (added to the base score)

Subtract 5 points from the candidate's base score for each application period in which the candidate has benefited from one of the Erasmus+ Staff Mobility Programs with/without a grant in the last four years, including the application period. -5x period (subtracted from the base score)

**3.4. Contribution to the implementation of the Erasmus+ Program:**

5 points are added to the base score of the Erasmus+ Unit Coordinator / Deputy Coordinator candidate. +5 (added to the base score)

10 points are added to the base score of the candidate who is involved in the writing process of the applied KA171 project. +10 (added to the base score)

**3.5. Status of the staff member:**

Subtract 5 points from the base score of the candidate who goes to the country of citizenship. -5 (subtracted from the base score)

**3.6. For personnel with special conditions:**

5 points are added to the base score of disabled personnel (provided that they document it).

**3.7. Assignment in an Erasmus+ project other than KA 131 and/or KA 171:**

**3.8. Status of waived staff:**

In the event that the candidate is entitled to benefit from the Staff Mobility Program in the previous application periods but waives this right after the waiver period specified in the calendar without giving any reason, 20 points will be subtracted from the candidate's base score in the next application period. -20 (subtracted from the base score)

Note: In case of equality of points, respectively;

- Personnel with a more extended service period,

- Staff who have benefited less from the Erasmus+ Staff Mobility Program in previous application periods,

- Except for the academic year in which the application is made, priority is given to the staff of the unit with less total staff mobility within the scope of the Staff Mobility Program in the last two academic years.

**4. GRANT SUPPORT**

140 Euro x day + Travel support ( 820 euro)

The amount of travel expenses to be paid to the staff benefiting from the staff mobility activity should be calculated using the "Distance Calculator." The distance calculator can be accessed from the link below:



[http://ec.europa.eu/programmes/erasmus-plus/tools/distance\\_en.htm](http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm)

A distance calculator should be used to calculate the distance between the two points from the place of residence of the staff member to the place of activity. The travel grant should be calculated using the table below. The grant equivalent of the mileage calculated in the distance calculator in the table below is the round-trip figure and this amount is not multiplied by two. If the staff member travels with a stopover, it does not affect the distance reached by the above-mentioned distance calculation.

## **5. Calendar**

**Mobility Announcement 02.06.2023**

**Receiving Applications 03.07.2023- 31.07.2023**

**Publication of Result Lists 11.08.2023**

**Acceptance of Objections 25.08.2023**

**Publication of Final Lists 01.09.2023**

**Deadline for Waiver 15.12.2023**

Funded by the Erasmus+ Program of the European Union. However, European Commission and Turkish National Agency cannot be held responsible for any use which may be made of the information contained therein.

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