



ANNOUNCEMENT

On Tuesday, 18th October 2016, an Ordinary Executive Council meeting chaired by Fr Dr HAGENIMANA Fabien, Rector of INES-RUHENGERI, convened in Master's room and took the following decisions:

1. The Executive Council meeting approved the minutes of the Extraordinary Executive Council meeting held on 4th October 2016, after some adjustments.
2. With the aim to strengthen the awareness and to motivate INES staff to develop projects, the Executive Council members were briefed about different ongoing and approved INES Projects.
3. Based on the Institutional audit held at INES – RUHENGERI on 10th October 2016, the Executive Council made some recommendations:
 - INES lecturers have to upgrade their level of qualification by obtaining PhDs and accessing to senior academic promotions. Master's holders have been invited to present their plans for PhD if they want to keep their positions as lecturers at INES-RUHENGERI;
 - When recruiting part time and permanent teaching staff, PhD will have priority;
 - All academic and administrative communications must be done in English as the medium of instruction in Higher Learning Institutions in Rwanda. Teaching staff and students are bound to strictly respect this decision during academic related activities.
 - The Heads of Departments have to plan meetings with students to listen to them attend to their problems and guide them to INES strive for Excellence.
4. The Executive Council validated the INES Gender mainstreaming strategy 2016-2020 and recommendation was made to implement it at all levels.
5. By Thursday 20th October 2016, the staff performance contracts evaluation and performance agreement must be at the Vice Rectors' level. Delayed cases will lose some marks as penalty.
6. The annual action plan and budget 2016-2017 was approved with some recommendations.



7. Each Department was asked to seriously prepare for the Career Day scheduled for December 2016.
8. The 8th graduation ceremony is planned to be held on 23rd February 2017.
9. The Executive Council confirmed the decision number 9 of the Executive Council meeting of November 6th 2015 related to the minimum marks required for the candidates to representative positions at all leadership levels among the students, whose implementation was postponed on 17th November 2015 to this Academic Year 2016-2017. For the students in level one, the results of the first 60 credits will be taken into account to determine their suitability to leadership positions.
10. The World Science Day is planned to be celebrated at INES-RUHENGERI at national level on 10th November 2016 with the theme: "**Science for Peace and Sustainable Development**". Conferences and exhibitions are included. All staff and students are invited to actively participate.
11. From 31st October to 13th November 2016 INES will host an international workshop on Innovative Geospatial Technologies for Improved Land and Food Governance.
12. The Sport competitions among HLIs in Musanze were postponed to a further date for more ownership by the Forum of HLIs in Musanze.
13. From 26 to 28 October 2016, INES-RUHENGERI will attend the Open Day organized by JADF in Musanze District. The Dean of Students is in charge of the preparations.
14. From 25th November to 5th December 2016 INES-RUHENGERI will attend the mini-expo 2016 organized by the Private Sector Federation in MUSANZE District. The Dean of students is in charge of the preparations.

Done at Musanze, on 18th October 2016

Rev.Fr. Dr. Fabien HAGENIMANA
Rector

