



INSTITUT D'ENSEIGNEMENT SUPÉRIEUR DE RUHENGERI

B.P. 155, Ruhengeri, Rwanda

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COMMUNIQUÉ OF THE EXECUTIVE COUNCIL MEETING OF 4TH JUNE 2018

On Monday, 4th June 2018, the Executive Council meeting chaired by Fr Dr HAGENIMANA Fabien, the Rector of INES-RUHENGERI convened in Master's room and took the following decisions and recommendations:

1. The meeting evaluated the graduation ceremony that took place on 17th March 2018 and recommended to correct some imperfections for the next time.
2. All departments must collaborate closely with alumni as the mirror of their performance. They have to include them in different activities such as programs review and Career Day. All departments are requested to have regular update of their alumni.
3. The entry date of the academic year 2018/2019 is fixed on **17th September 2018** in all Departments. Registration for the new students is ongoing while the other students are requested to register during the two weeks before the opening day.
4. In line with promotion of English as a medium of education, all students and staffs have to use English in their daily communication within INES-RUHENGERI premises. All correspondences, all religious, sportive and cultural activities are to be conducted in English. Failure to observe the above recommendation will lead to official warning and disciplinary measures to the concerned persons.
5. **Dr TWESIGYE Daniel** shall keep the Coordination of Master's programs in replacement of Prof HARELIMANA Bosco who was promoted by the Government as the Director General of RCA (Rwanda Cooperative Agency)
6. With the aim of strengthening the quality of education, the recruitment of academic staff will give priority to Senior academic staff.
7. The Semester report was approved after some necessary amendments.
8. Recommendation letters from lecturers must be stamped at Faculty level;
9. Wednesday sport is compulsory for the sake of team building and participants' health. A Sport committee was nominated to elaborate serious measures to be respected during the sport day and push every one to attend:
 - TWISHIME Hyacinthe
 - Dr HABINEZA Faustin
 - Dr MUNDERERE Jean Damascène
 - KWIZERA Giovani Fidèle
 - NSENGIYUMVA Vincent



Accredited by Ministerial Order N° 005/2010/Mineduc of 16 June 2010

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10. Based on the decisions taken on the Labor Day of 1st May 2018, an outing committee was nominated to organize INES staff outing day.
 - TWISHIME Hyacinthe
 - MUHAYIMANA Victoire
 - MANIRIHO NSHUTI Jean d'Amour
 - Fr Pie NEMEYAMA HORO
11. All INES staffs, especially academic staffs must use **Scholar Vox** by searching books and encourage the students to use the e-library facilities.
12. The Director of Quality must monitor the efficiency of field visits and internships. In order to ensure the quality of internships for quality education, coordinators should be chosen among the senior academic staff.
13. The Dean of the Faculty of Economics Social Sciences and Management will organize a special meeting to work on how the Faculty of ESSM can be revamped and find a better position at the education market. The departments with big numbers of students should develop mechanisms of insuring that quality is not compromised.
14. Starting the next academic year the students cards will be colored to avoid any cheating using wrong students cards.
15. The following committee was nominated to countercheck the favorable methodology to be used in unit cost.
 - Ir NKERABIGWI Placide
 - Ir NKURUNZIZA Placide
 - BAMBUJIJUMUGISHA Theoneste
 - UWITONZE Emmanuel
16. From 1st June 2018, the Cleaning Company "BONI SUPPLIES Ltd" is employed in replacement of the "cleaners".
17. Next Executive Council meeting is scheduled for 7th August 2018

Done at Musanze, on 4th June 2018

Fr Dr Fabien HAGENIMANA
Rector of INES-RUHENGARI



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