



INSTITUT D'ENSEIGNEMENT SUPÉRIEUR DE RUHENGERI

B.P. 155, Ruhengeri, Rwanda

T : +250 788 90 30 30, +250 788 90 30 32, W : www.ines.ac.rw, E : inesruhengeri@yahoo.fr

CALL FOR INTERNAL APPLICATION FOR JOB POSITION

In the line with its orientation of University of Applied Sciences, INES-RUHENGERI has created a new position within the existing organizational structure to ensure the linkage with industry. It is against this background that it is calling for application to job position of **Coordinator of Academia and Industry at INES Ruhengeri**. This call for application is exclusively internal.

1. **JOB POSITION:** Coordinator of Academia and Industry at INES-RUHENGERI

2. **PROFILE:**

- Having a PhD Degree in Sciences;
- Being permanent employee of INES-RUHENGERI at the time of application;
- Having a proven connection with industry;
- Understanding and having passion of the Orientation of INES-RUHENGERI as a University of Applied Science;
- Experience in Leadership at INES-RUHENGERI could be added value.

3. **MAIN DUTIES AND RESPONSIBILITIES**

Given the importance attached to this new position, detailed job description will be improved with the time. The position holder will have different responsibilities which are not limited to the following:

- Ensure strong linkages between academia with the industry;
- Act as a focal person for all experts from the industry who should be invited to meet and share expertise, insights and hands-on experience with students;
- Review and monitor internship policy at INES Ruhengeri;
- Serve as overall focal person for work place learning;
- Liaise with host companies for every formal workplace learning, including internships, industrial attachments, field visit and apprenticeships for students;
- Ensure students' research topics meet expectations of the industry;
- Enhance employment opportunities for INES Ruhengeri's graduates;

Accredited by Ministerial Order N° 005/2010/Mineduc of 16 June 2010

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- Provide advice to the Senior Management of INES-RUHENGERI on which program to be updated;
- Work hand in hand with research clusters during the identification of research topics that are relevant to the industry and the community;
- Coordinate the identification of core institutions (companies, enterprises, public institutions, NGOs, etc) that are relevant to the teaching and learning of each program offered by INES-Ruhengeri;
- Ensure clear interventions and collaborative frameworks within all Memoranda of Understanding signed between INES Ruhengeri and stakeholders;
- Coordinate market study survey initiated by INES whenever required;
- Advise INES Ruhengeri on possibilities of creating a liaison office in Kigali or elsewhere according to the needs;
- Facilitate exchange between Alumni and INES Ruhengeri.

4. APPLICATION MODALITIES

Interested candidates should submit:

- ✓ A Motivation letter addressed to the Vice Chancellor of INES-RUHENGERI;
- ✓ A detailed Curriculum Vitae with proof of professional and leadership experience;
- ✓ A certified copy of degree;
- ✓ Applications will be deposited at INES-RUHENGERI Secretary or sent by email to inesruhengeri@yahoo.fr

Only selected candidates will be contacted for the next step.

Deadline for submission: 24th April 2019 at 5h:00 PM.

Done at Musanze, 18th April 2019

Fr Dr HAGENIMANA Fabien
Vice Chancellor



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