



## COMMUNIQUE OF THE EXECUTIVE COUNCIL OF 19<sup>th</sup> MAY 2017

On Friday, 19<sup>th</sup> May 2017, an ordinary Executive Council meeting chaired by Fr Dr HAGENIMANA Fabien, the Rector of INES-RUHENGERI convened in Master's room and took the following decisions:

1. Some observations for the 8<sup>th</sup> graduation ceremony were noted and will be corrected for the next time.
2. It was noticed that after the suspension of some academic programs by MINEDUC, improvement was made according to assessment report recommendations. After the verification audit, INES is waiting for the verdict from MINEDUC. Meanwhile, all INES staff is required to keep committed to high standards.
3. It was reminded to all INES staff to put their attention on finger print machine as a proof of punctuality and regularity at work. In particular, the staff of the suspended programs is required to report at work and show dedication to research and proposals writing.
4. The office of examinations must be strengthened for better coordination of exams and marks and related documents.
5. Based on repeated recommendations to raise the qualification of the academic staff, all recruitments of academic staff shall focus on senior staff. Academic staff with Master's is asked to upgrade to PhD. Action plan shall be monitored and measures shall be applied for irregular cases. Only PhD holders shall be fit for the positions of Deans and HoDS.
6. Recommendation from external moderators must be seriously taken into consideration and VRAC will coordinate the action through an ad hoc meeting with the academic staff.
7. INES-Ruhengeri is determined to become a smart university with high standard of ICT use. The staff and students are required to be ICT sensitive and ICT coordinator has been asked to avail a plan to achieve this goal.



8. It was recommended to staff and students to be familiarized with the digital library and to use it. .
9. INES has subscribed to digital library to boost the availability of books and easy access to library tools. All the staff and students shall be trained on how to maximize the use of this modern instrument for learning, teaching and research..
10. Discipline and morality are among the core values of INES-Ruhengeri. Thus, INES code of conduct for both students and staff shall be more specific on some behaviors and attitudes that are incompatible with INES-Ruhengeri. The following people were nominated as members of internal disciplinary committee for staff and students:
  - Mrs NIRERE Claudine
  - Dr BIGIRIMANA Fructuose
  - Dr HABINEZA Faustin
  - Mr NSABIMANA Eleazar
  - Ms MUHAYIMANA Victoire
  - Mrs BIMENYIMANA Perpetue
  - Mrs UWIMANA Blandine
11. *“Umugoroba wo kwibuka”* at INES-RUHENGARI will take place on **9<sup>th</sup> June 2017**. Every staff and students must participate from the Holy Mass to the end of the event.
12. In the way of responding to *“kweza imihigo”* of *“Itorero Abadatetereza”* INES committed itself to pay health insurance subscription *“mutuelle de santé”* for 150 poor persons.
13. It was resolved that INES staff will support the forthcoming Rwandan Presidential elections of August 2017.

Done at Musanze, on 19<sup>th</sup> May 2017

Rev Fr Dr Fabien HAGENIMANA  
Rector

